

**Minutes of the Work Session  
Of the Borough of Chester Heights  
222 Llewelyn Road  
Chester Heights, PA 19017**

**April 24, 2017**

- MEMBERS PRESENT** Susan H. Clarke, President  
Jordan Goldberg, Vice President  
Anne C. Searl, Pro Tem  
Philip Block, Ph.D.  
Marta Driscoll  
Jeffrey D. Durst  
Joseph McIntosh, Esq.
- OFFICIALS PRESENT** Frank Daly, Esq., Solicitor
- CALL TO ORDER** President Clarke called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.
- PUBLIC TO ADDRESS**  
**COUNCIL**
- No response from the public.
- 446 LENNI DEVELOPERS** Ray Iacobucci with 446 Lenni Developers addressed council concerning the land development plan that was approved by the borough in August of 2015. Matt Bush, the engineer for the project updated council with the plans for the development. The agreements for the development will be presented at the May 1, 2017 Regular Council Meeting for council's consideration for approval.
- LOGO/TRADEMARK** Councilwoman Driscoll informed council that she has obtained information concerning the cost to proceed with trademarking the logo. Council will consider the approval at the May 1st Council Meeting.
- SOCIAL MEDIA USE** Councilwoman Searl presented council with a Draft Social Media Use Policy, Standards and Procedures and a Communications Matrix. Council will consider adopting the policy at the May 1<sup>st</sup> Council Meeting.
- CONCORD TWP** President Clarke and Councilwoman Driscoll attended the Concord

ZONING HEARING                      Township Zoning Hearing for a special exception for a Medical Marijuana Facility. The zoning board approved the special exception.

1<sup>ST</sup> QTR BUDGET VS. ACTUAL                      Mrs. Timmins reported on the 1<sup>st</sup> Quarter Budget vs Actual for the General Fund, the Liquid Fuels Fund and the Fire Protection Fund.

NEW BUSINESS                      Councilman Block reported that the Park/Borough Property Committee met and did a conceptual drawing and the next step will be to discuss the drawing with the borough engineer.

HILLTOP                      Council discussed the activities at the Hilltop and the borough received a letter concerning the liquor license transfer. Council will ask the building inspector to contact the owners of the property.

OLD BUSINESS                      No report.

ADDITIONAL PERIOD PUBLIC COMMENT                      No response.

ADJOURNMENT                      Upon motion (Driscoll/Durst) council unanimously voted to adjourn the meeting at 8:30 p.m.

**Land Development Dates**

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - Extension 7/19/2017

Respectfully submitted,  
Susan Timmins  
Secretary/Treasurer