

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewelyn Road
Chester Heights, PA 19017**

February 27, 2017

MEMBERS PRESENT Susan H. Clarke, President
Jordan E. Goldberg, Vice President
Anne C. Searl, Pro Tem
Philip Block, Ph.D.
Mark Carroll, Mayor
Jeffrey D. Durst
Jordan Goldberg
Joseph McIntosh, Esq.

OFFICIALS PRESENT Carl Ewald, Esq., Solicitor
Matt Houtman, P.E., Engineer

ROLL CALL President Clarke announced that all members of council, the mayor, the engineer and Carl Ewald, Esq., were present.

CALL TO ORDER President Clarke called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.

PUBLIC TO ADDRESS COUNCIL No response.

CRC WATERSHED CREEK CLEAN UP President Clarke reported that Beth McKinnon has committed to be the team captain for the 20th Annual Creek Clean Up. The borough will participate in the municipal sponsorship in the amount of \$300.00.

ZONING HEARING President Clarke presented council with a letter of interest and a resume from Peter Driscoll to fill the vacancy created by Joseph Townsend's resignation from the Zoning Hearing Board. Council reviewed the resume. Councilman McIntosh requested council consider the appointment of Peter Driscoll to the Zoning Hearing Board to fill Joseph Townsend's term expiring January 2018.

MOTION Upon motion (McIntosh/Block) council voted six to approve and one abstention (Driscoll) to appoint Peter Driscoll to the Zoning Hearing Board.

RECYCLING DAY	President Clarke reported the date for the Borough's Annual Recycling Day will be Saturday, September 16 th 10:00 a.m. to 12:00 p.m. Wawa Corporate has not scheduled their Annual Recycling Day.
ENGINEER REPORT	Mr. Houtman provided council with a written report on the traffic signal inspection conducted by Charles A. Higgins & Sons, Inc. Mr. Houtman reported his recommendations and priorities for work on the traffic lights at Baltimore Pike & Valleybrook Road, Baltimore Pike and Stoney Bank Road and Valleybrook Road and Smithbridge Road. Council discussed various issues with traffic lights. Council asked the engineer to prepare bids for work needed for the March 6 th Regular Council Meeting.
301 LLEWELYN ROAD	Mr. Houtman reported that Mr. Rohana, Esq. is requesting that council authorize him to send the demolition agreement to Ryan Putney, the only heir to the 301 Llewellyn Road property.
MOTION	Upon motion (McIntosh/Goldberg) council authorized Mr. Rohana, Esq. to send the agreement for demolition of the 301 Llewellyn Road property to Ryan Putney for his signature.
FIRE COMPANY FUNDING	Councilman Block and Councilwoman Driscoll reported on the meeting they had with the fire company to discuss fire company funding. Due to this being the first year of establishing the fire protection fund, the funds will be lacking for the first quarter. Councilwoman Driscoll provided council with a written summary memorandum detailing the accounts and distribution of funds.
MOTION	Upon motion (Driscoll/Durst) council approved a payment of \$12,500.00 to the fire company from the unrestricted fund.
INSURANCE UPDATE	Councilwoman Driscoll reported to council that she has provided information to the current insurance carrier and is waiting for a proposal. The General Liability policy is due for renewal in early March.
NEWSLETTER	President Clarke reviewed various articles for the spring/summer newsletter.
<u>NEW BUSINESS</u>	No report.
<u>OLD BUSINESS</u>	No report.
<u>ADDITIONAL PERIOD</u> <u>PUBLIC COMMENT</u>	

BILL PASCAL
362 LENNI ROAD

Mr. Pascal suggested council consider an article in the newsletter on Jerry Montella recognizing his years of service.

ADJOURNMENT

Upon motion (Searl/Block) council unanimously voted to adjourn the meeting at 8:25 p.m.

Land Development Dates

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - Extension 4/20/2017

Respectfully submitted,
Susan Timmins
Secretary/Treasurer