

**Minutes of the Work Session
Of the Borough of Chester Heights
222 Llewelyn Road
Chester Heights, PA 19017**

October 24, 2016

MEMBERS PRESENT	Susan H. Clarke, President Anne C. Searl, Pro Tem Philip Block Marta K. Driscoll Mark Carroll, Mayor
OFFICIALS PRESENT	Gerald C. Montella, Esq., Solicitor
CALL TO ORDER	President Clarke called the public meeting to order at 7:00 p.m. and led those in attendance in a moment of silence and the reciting of the Pledge of Allegiance.
<u>PUBLIC TO ADDRESS</u> <u>COUNCIL</u> JOHN W. KEELEY PRINCIPAL	Mr. Keeley, the principal for St. Thomas the Apostle School, requested council to consider a traffic study and a possible traffic light for the entrance/exit of the St. Thomas the Apostle School/Parish Campus on Valleybrook Road. Mr. Keeley informed council that the schools enrollment has increased to 420 students, an increase in buses, there are 325 students for the afternoon CCD program and there is a safety concern for the students, parents and staff exiting the campus. Council informed Mr. Keeley that a traffic study was performed in 2010 by the borough engineer for the old entrance and it was determined that the site distance was not adequate and council requested that entrance to be closed and it still remains opened. Councilman Block suggested they consider hiring traffic police for the high traffic hours. President Clarke suggested this matter to be discussed at a future meeting.
STACEY OSCAR VALLEYBROOK ROAD	Ms. Oscar stated that she has lived across the street from the new entrance for St. Thomas the Apostle Campus for ten years and it is chaos attempting to get in and out of the driveway.
BUDGET REVIEW	President Clarke and Councilwoman Driscoll reported that they have been working on the 2017 Budget. Councilwoman Driscoll reported that the fire tax has not been added to the budget at this time and she will be meeting with President Clarke to review all budget request and the amounts concerning the fire service tax. Councilwoman Driscoll presented a proposed fund structure with two options for council to consider with regards to the funding the fire company.
RED RIBBON	Mayor Carroll presented council with a Resolution declaring October

RESOLUTION 23rd to October 31st as Red Ribbon Week: Working towards a Drug Free Community.

MOTIONS Upon motion (Clarke/Driscoll) council voted to approve Resolution #10-16-A.

IRONWORKERS CD President Clarke informed council that the Ironworkers CD #00-480000809 in the amount of \$43,564.47 will mature on October 24, 2016 and presented council with various CD rates.

MOTION Upon motion (Clarke/Driscoll) council voted to renew the Ironworkers CD #00-480000809 for twelve months at 0.75% APY.

HAZARD MITIGATION PLAN Mr. Ward informed council that the County will be adopting a County Hazard Mitigation Plan in the spring and the County is requiring all municipalities to review their Hazard Mitigation Plan. Mr. Ward has sent the draft Hazard Mitigation Plan to the solicitor and has met with the borough engineer.

NIMS Mr. Ward informed council that NIMS Compliance reporting deadline is approaching. Mr. Ward provided information concerning the online training classes that all council officials need to take and complete a certification. Mr. Ward will need to submit an update to the NIMS coordinators concerning the borough's compliance.

COMMUNICATION COMMITTEE Councilwoman Searle informed council that she has set up an account with Constant Contact.

NEW BUSINESS
 ARBOUR SQUARE AGREEMENTS Solicitor Montella asked council to appoint a liaison for Arbour Square. Solicitor Montella is negotiating on five agreements with Concord Township for Arbour Square. President Clarke offered to become the council liaison for Arbour Square.

RESIGNATION LETTER Councilman Block asked about the timing for accepting the resignation from Councilman Patterson. Solicitor Montella reported that council could accept the resignation at this meeting or accept it at the November 7th Regular Council Meeting and at that point council has thirty days to fill the position.

OLD BUSINESS Mayor Carroll reported that he obtained a price from Scott's Lawn Service to provide lawn care along Walnut Hill Boulevard. Mayor Carroll suggested that would be a decision for all the various association to consider. Mayor Carroll will contact Scott's Lawn Service to request a price to clean the storm drains that will need attention with all the leaves falling.

Additional Period for Public Comment

SAM IANNUCCI Mr. Iannucci thanked council for their support of the fire company.
FIRE COMPANY

EXECUTIVE SESSION President Clarke announced in accordance with Act 84, the Sunshine Law that Council will meet in Executive Session to discuss matters of litigation, personnel and pending real estate acquisition by the Borough of Chester Heights. Council met in Executive Session at 8:31p.m.until 8:46 p.m. No actions were taken.

ADJOURNMENT Upon motion (Driscoll) council unanimously voted to adjourn the meeting at 8:47 p.m.

Land Development Dates

1. **STF Crier** – Submitted Plans 4/30/07, Reviewed Planning Commission 5/24/07 - Open Ended Extension
2. **S. B. Conrad/CH Market** - Submitted Plans 2/18/10, Reviewed Planning Commission 3/25/10 - **Extension 01/20/2017**

Respectfully submitted,
Susan Timmins
Secretary/Treasurer